



Stanley Street,
Worksop
Notts.
S81 7HX
01909 472322
Head Teacher: Miss R Jackson

8.3.24

PUNCTUALITY

Dear Parents/Carers

It is our aim at Norbridge Academy to support each child to fulfil their full potential at school. An excellent attendance and punctuality record will support both attainment and achievements.

A polite reminder that the classroom doors open each morning at 8.40am and arriving on time will ensure your child is present for the register at 8.45am and does not incur a late mark. Enclosed with this letter is a punctuality leaflet, which explains punctuality and lost learning time in more detail and the impact of this on a child's education.

Late arrivals will be expected to sign their child into school using the Integris screen located on the front desk. This will ensure an appropriate reason is provided to school and the data can be analysed to signpost families for further support, if necessary.

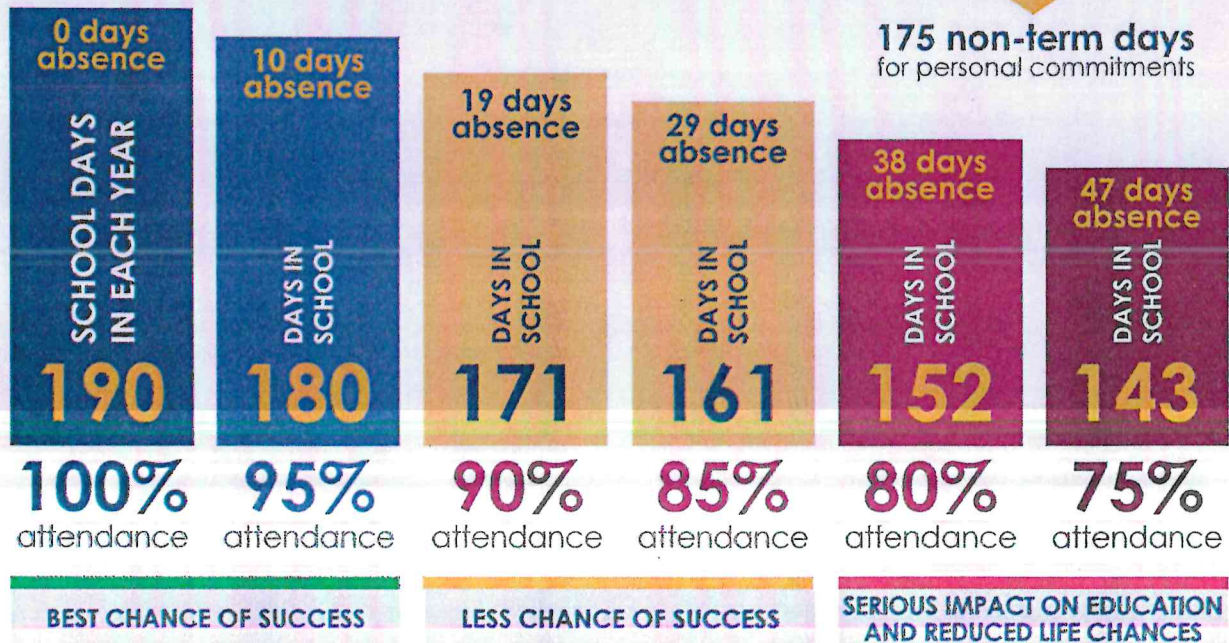
Please note, late marks after 9.15am may result in an unauthorised mark for the whole session and have an impact on your child's attendance level.

If you need further help or support regarding this issue, please speak to a member of the team.

Thank you for your continued support.

Norbridge Academy

ATTENDANCE & PUNCTUALITY



95% attendance means 10 days absence and 50 lessons lost when there are 5 lessons a day. 90% attendance or less can reduce your chances of good outcomes by half.

MEDICAL APPOINTMENTS
When possible, book them outside of school hours.

ILLNESS
Unless it's serious, bring your child into school and we will keep an eye on them throughout the day.

FAMILY HOLIDAYS
You have 175 days a year when you're not in school. A one-week holiday in term time means that the highest attendance you can achieve is 97%.



Average learning time per day: 5 HOURS.
If you are 15 minutes late each day, you will have missed 2 FULL WEEKS of school in one year.